

**Cache Mosquito Abatement District
Board of Trustees Meeting
January 25, 2024**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, January 25, 2024, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 12 municipalities were present:

David Gatherum, Hyde Park
Joe Hansen, Cornish
Craig Hidalgo, Clarkston
Paul James, Hyrum

Kermit Price, Millville
Jeff Ricks, Unincorporated
Craig Rigby, Newton
Don Sheffer, Richmond

Ned Simper, Lewiston
Wade Campbell, Smithfield
David Wood, Amalga
Kim Hatch, Trenton

Excused: Joe Archer, North Logan David Kunz, Providence
 Kevin Tingey, Wellsville
 Brian Myers, Mendon

Also present: Sierra Bradley, Clerk Richard Rigby, Manager

MEETING CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by Chair Joe Hansen and roll call was recorded.

ADOPT AGENDA

The agenda was reviewed.

Paul James moved and Craig Rigby seconded that the agenda be adopted. Ayes: Gatherum, Hansen, Hidalgo, James, Price, Ricks, Rigby, Sheffer, Simper, Campbell, Wood, Hatch. Nays: None. Motion passed unanimously.

OATH OF OFFICE

Newly appointed trustees and trustees who had completed their terms and been re-appointed for 2024 took the Oath of Office. Newly appointed trustee: Wade Campbell, Smithfield

The oath was administered by Sierra Bradley, clerk.

MINUTES OF PREVIOUS MEETING

The minutes of the December 14, 2023 meeting were reviewed.

Paul James moved and Wade Campbell seconded that the minutes be approved. Ayes: Gatherum, Hansen, Hidalgo, James, Price, Ricks, Rigby, Sheffer, Simper, Campbell, Wood, Hatch. Nays: None. Motion passed unanimously.

RATIFY 2024 FRAUD RISK ASSESSMENT REPORT

Sierra Bradley presented CMAD's completed Fraud Risk Assessment report. She explained the scoring system and showed that CMAD is rated at a "low" risk level with 350 points

Craig Hidalgo moved and Ned Simper seconded that the 2024 Fraud Risk Assessment be adopted as written. Ayes: Gatherum, Hansen, Hidalgo, James, Price, Ricks, Rigby, Sheffer, Simper, Campbell, Wood, Hatch. Nays: None. Motion passed unanimously.

REVIEW THE PESTICIDE DISCHARGE MANAGEMENT PLAN

Richard read through and updated the pesticide discharge management plan (PDMP) on the cache mosquito's website and added a few things including drones as well as removing some things such as a chemical that has never been used before by our abatement district.

Paul James moved and Craig Rigby seconded that PDMP be adopted as written. Ayes: Gatherum, Hansen, Hidalgo, James, Price, Ricks, Rigby, Sheffer, Simper, Campbell, Wood, Hatch. Nays: None. Motion passed unanimously.

TAX INCREASE HEARING DATE AND PUBLIC BUDGET HEARING DATE 2024

Sierra brought up to the board dates that we could have for our public hearings for tax increase and budget. We have to submit our dates to the state auditor and the sooner we submit those dates the more likely we will get our first pick. Dates that were looked at were 1st Oct 24 at 7:00 p.m. and 2nd Sept 26 at 7:00 p.m.

REVIEW STATE-REQUIRED TRUSTEE TRAINING

Sierra Bradley reviewed the training requirements and notified each trustee individually whether they were current or not current. For those not current, an instruction sheet was included in their folder so that they can accomplish the training as they have time.

.GOV DOMAIN

As of January, meeting requests for the .gov domain had still been on hold, and there was nothing to be done at the current time.

MANAGER REPORTS

Manager Richard Rigby reported a new 2024 ATV came in for \$12,700. He is looking at switching to Adapco or keeping with London Fog for the new fogger. Equipment and Chemicals are rising in cost still.

Clerk Sierra Bradley reported with Dave at the end of the meeting we got Craig Hidalgo and Kermit Price signed in for Zions Bank to keep track of the information there.

ELECTION OF OFFICERS FOR 2024

CMAD Board of Trustees officer positions for 2023 were reviewed. Chair: Joe Hansen. Vice Chair: Craig Hidalgo. Financial Officer: Kermit Price. Treasurer: Dave Gatherum.

Paul James moved and David Wood seconded that the CMAD Board of Trustees officers for 2023 remain in place for 2024. Ayes: Gatherum, Hansen, Hidalgo, James, Price, Ricks, Rigby, Sheffer, Simper, Campbell, Wood, Hatch. Nays: None. Motion passed unanimously.

Prepared by Sierra Bradley Date 25 January 2024

Accepted: 22 February 2024