

**Cache Mosquito Abatement District
Board of Trustees Meeting
August 24, 2023**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, August 24, 2023, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 11 municipalities were present:

Kim Hatch, Trenton	Ned Simper, Lewiston	Don Sheffer, Richmond
Craig Hidalgo, Clarkston	Greg Taylor, Mendon	Tom Davis, Nibley
Paul James, Hyrum	Craig Rigby, Newton	
Joe Hansen, Cornish	David Wood, Amalga	

Excused: Jeff Nebeker, Providence; Kevin Tingey, Wellsville; Joe Archer, North Logan; Jon Wells, Smithfield; David Gatherum, Hyde Park; Kermit Price, Millville; Jeff Ricks, Unincorporated

Also present: Richard Rigby, Manager Sierra Bradley, Admin Manager

MEETING CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:01 p.m. by Chairman Joe Hansen and roll call was recorded.

ADOPT AGENDA

The agenda was reviewed.

Paul James moved and Don Sheffer seconded that the agenda be adopted. Ayes: Hatch, Hidaglo, James, Hansen, Rigby, Wood, Simper, Taylor, Sheffer, and Davis
Nays: None. The motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the July 27, 2023 meeting were reviewed.

Paul James moved and Ned Simper seconded that the minutes be approved. Ayes: Hatch, Hidaglo, James, Hansen, Rigby, Wood, Simper, Taylor, Sheffer, and Davis
Nays: None. The motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby reported that we have sent 213 mosquito pools down. It's nearing the end of the season so the workers are starting school and finding other jobs but they are still working where they can. As of currently we have not found any West Nile in any of our traps.

Administrative Manager Sierra Bradley reported that we will have our budget committee meeting on September 28th, 2023 at 6 right before the regular schedule meeting at 7 to discuss the budget for 2024.

UASD BOARD OF REPRESENTATIVE MEMBER

Sierra Bradley was appointed as the board representative for Cache Mosquito Abatement with Greg Taylor as the alternative for the UASD (Utah Association of Special District)

Paul James moved and Craig Hidalgo seconded the appointing of a board representative. Ayes: Hatch, Hidaglo, James, Hansen, Rigby, Wood, Simper, Taylor, Sheffer, and Davis
Nays: None. The motion passed unanimously.

BUDGET AND ORDINANCE 22-01

The ordinance 22-01 item was moved to be discussed in September’s monthly meeting.

REVIEW AND APPROVE BILLS: 28 July 2023 – Aug 24, 2023

Bills: 28 July 2023 - 24 Aug 2023

Personnel		Administration	
	\$19,262.98		\$733.21
Payroll Tax Liability	\$1,191.25	Admin Manager Miles	\$75.47
Admin Manager	\$779.63	Office Equipment (Comcast, Computer, QB)	\$276.13
Manager	\$2,500.00	Office Supplies (Instant Ink)	\$6.36
Workers, Larvicide	\$8,527.87	Phones	\$344.83
Workers, Adulticide	\$5,533.74	Google Cloud	\$12.00
Workers, Surv/Custodial	\$730.49	Verizon	\$277.43
		Verizon Connect	\$55.40
		Travel & Training (Little Taste of Britain)	\$30.42
Abatement		Vehicles/Equipment	
	\$5,530.62		\$0.00
Maintenance	\$836.50		
Larvicide Supplies	\$102.22		
Surveillance Supplies	\$1,290.00		
Fuel	\$2,533.29		
Operations Site	\$768.61		
Hyde Park City	\$141.96		
Rocky Mountain Power	\$594.35		
Dominion Energy	\$32.30		

Craig Rigby moved and Dave Wood seconded that the bills be approved. Ayes: Hatch, Hidaglo, James, Hansen, Rigby, Wood, Simper, Taylor, Sheffer, and Davis
Nays: None. The motion passed unanimously.

ADJOURNMENT

Greg Taylor moved and Craig Rigby seconded that the meeting be adjourned Ayes: Hatch, Hidaglo, James, Hansen, Rigby, Wood, Simper, Taylor, Sheffer, and Davis
Nays: None. The motion passed unanimously. The meeting adjourned at 7:26 pm.

Prepared by: Sierra Bradley Date: August 25, 2023

Accepted: September 28, 2023