

**Cache Mosquito Abatement District
Board of Trustees Meeting
November 09, 2023**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, November 09, 2023, at 6:30 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 10 municipalities were present:

Kim Hatch, Trenton	Don Sheffer, Richmond	David Wood, Amalga;
Craig Hidalgo, Clarkston	Joe Archer, North Logan	Paul James, Hyrum;
Joe Hansen, Cornish (By Phone)	David Gatherum, Hyde Park	Jeff Ricks, Unincorporated
	Kermit Price, Millville;	

Excused: Jeff Nebeker, Providence; Kevin Tingey, Wellsville; Jon Wells, Smithfield; Ned Simper, Lewiston; Craig Rigby, Newton; Greg Taylor, Mendon; Tom Davis, Nibley;

Also present: Richard Rigby, Manager Sierra Bradley, Administrative Manager

MEETING CALLED TO ORDER AND ROLL CALL

The meeting was moved by Paul James to start the Board meeting and end the public budget meeting and was seconded by Joe Archer.

The meeting was called to order at 6:38 p.m. by Vice Chairman Craig Hidalgo and roll call was recorded.

ADOPT AGENDA

The agenda was reviewed.

Dave Gatherum moved and Jeff Ricks seconded that the agenda be adopted. Ayes: Hatch, Hidalgo, Hansen, Sheffer, Price, Wood, James, Ricks, Archer, and Gatherum.
Nays: None. The motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the October 26, 2023 meeting were reviewed.

Dave Wood moved and Jeff Ricks seconded that the minutes be approved. Ayes: Hatch, Hidalgo, Hansen, Sheffer, Wood, James, Ricks, Archer, and Gatherum.
Nays: None. Kermit Price Abstained since he was absent from that meeting. The motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby reported he received the new truck for the year. He proposed that the Administrative Manager title be changed to Clerk (We will table that till December's meeting after changing and working on the bylaws). Richard and Sierra attended the UMAA conference at Snowbird. There have been some cool things that have been reported. Richard talked to the vendors about getting the product before the start of the year. They didn't want to sell it just in case they didn't have the product.

Administrative Manager Sierra Bradley reported at the UMAA conference she attended the Board Trustee training and that it would be beneficial for any one of the trustees to attend that training. She also attended the UASD conference for one day and talked to some of the booths, particularly the Utah Tax Commission. They were able to point her in the right direction on where to go when it is time to raise taxes and the process it will take to do that.

TAX INCREASE

Sierra will start working on the process of tax increase in 2024 so that will go into effect in the year 2025. As she starts to work on the paperwork, the board will continue to discuss what is the certain amount that needs to be raised.

BUDGET

Personnel: \$105,464; Administration: \$58,400; Abatement: \$267,100; Vehicles/Equipment: \$77,500
Total: \$508,464.

In the preliminary budget, the total was \$504,464 but after discussing the cost of trucks Vehicles/Equipment went from \$73,500 to \$77,500 making the grand total for the proposed budget for 2024 up to \$508,464.

Paul James moved and Joe Archer seconded that the 2024 proposed budget be accepted. Ayes: Hatch, Hidalgo, Hansen, Sheffer, Price, Wood, James, Ricks, Archer, and Gatherum.
 Nays: None. The motion passed unanimously.

REVIEW AND APPROVE BILLS: 26 Oct 2023 – 09 Nov 2023

Bills: 27 Oct 2023 - 9 Nov 2023			
Personnel	\$3,844.21	Administration	\$1,778.07
Payroll Tax Liability	\$273.19	Admin Manager Miles	\$122.27
Admin Manager	\$838.22	Office Equipment (Comcast,QB)	\$249.25
Manager	\$2,500.00	Phones	\$345.15
Workers, Larvicide	\$0.00	Google Cloud	\$12.00
Workers, Adulticide	\$202.80	Verizon	\$277.75
Workers, Surv/Custodial	\$30.00	Verizon Connect	\$55.40
		Travel & Training	\$1,061.40
Abatement	\$3,390.38	Vehicles/Equipment	\$0.00
Maintenance	\$310.67		
Surveillance Supplies	\$2,115.00		
Fuel	\$133.84		
Operations Site	\$830.87		
Hyde Park City	\$84.85		
Rocky Mountain Power	\$547.14		
Dominion Energy	\$151.09		
WM	\$47.79		

Paul James moved and Joe Archer seconded that the bills be accepted. Ayes: Hatch, Hidalgo, Hansen, Sheffer, Price, Wood, James, Ricks, Archer, and Gatherum.
Nays: None. The motion passed unanimously.

ADJOURNMENT

Dave Gatherum moved and David Wood seconded that the meeting be adjourned. Ayes: Hatch, Hidalgo, Hansen, Sheffer, Price, Wood, James, Ricks, Archer, and Gatherum.
Nays: None. The motion passed unanimously. The meeting adjourned at 7:16 p.m.

Prepared by: Sierra Bradley Date: November 09, 2023

Accepted: December 14, 2023