

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, February 27, 2014, at 7:00 pm in the Bear River Health Department conference room 153 (655 E 1300 N, Logan). Representatives from 11 municipalities and the unincorporated area were present:

Darwin Pitcher, Lewiston	Perry Spackman, Trenton
Kevin Tingey, Wellsville	Tom LaBau, Hyrum
Dave Gatherum, Hyde Park <i>arr. 7:05</i>	Kermit Price, Millville
Dave Wood, Amalga	Jeff Ricks, unincorporated
Kendon Godfrey, Clarkston	Deon Johnson, Providence
Elaine Nelson, North Logan	Joe Hansen, Cornish

Excused: Scott Larsen, Nibley; Robert Mather, Smithfield; Mike Peterson, Newton; Bob Jepsen, Mendon; Raymond Smith, Richmond.

Also present: Richard Rigby, Field Ops Manager, and Terrie Wierenga, Administrative Manager.

The meeting was called to order at 7:00 pm by chairman Elaine Nelson. Kevin Tingey was introduced as the new trustee from Wellsville. The agenda was reviewed. Tom LaBau moved to strike #4, Managers wage range; Jeff Ricks seconded. Ayes: Wood, Godfrey, Hansen, LaBau, Pitcher, Price, Nelson, Johnson, Spackman, Ricks, Tingey. Motion passed unanimously.

MINUTES

The minutes of the January 23 meeting were reviewed and discussed. Darwin requested that the meeting with Logan City be changed to show that Mayor Peterson requested Issa Hamud contact Darwin.

Perry Spackman moved, and Darwin Pitcher seconded, that the minutes be approved.
Ayes: Wood, Godfrey, Hansen, LaBau, Pitcher, Price, Nelson, Johnson, Spackman, Ricks, Tingey. Motion passed unanimously.

MANAGERS REPORTS

Richard reported that ATV's were no longer on a state contract. Per CMAD purchasing policy, a request for proposals was published and sent to four dealers within 50 miles. RFP will close on March 7. Dave Gatherum arrived. The pickup has been ordered (via state contract) so it will arrive before the start of the season. The chemicals have also been ordered. CMAD received a 15% discount on some products. In general, prices were up from 2013 but the total purchases were under budget. UDPES permit is looking like CMAD will have to pay for it this year since the legislature has not yet appropriated funds to do so. One bill of concern is SB 61 on property tax increase notices. It does away with a second quarter-page ad (current system) but requires a direct mailing to all property holders within the district as well as narratives, pro and con, on the

proposed increase. Salt Lake City MAD estimates a cost of \$26,000 just for mailing a post card (not including personnel time, post cards, etc.).

Terrie reported that the January property tax disbursement had not arrived so she called the County Treasurer. The treasurer said it was being held because the State Auditor put a hold on it. They had received a letter stating that CMAD had not submitted the financial statements review and the deposits survey for 2013. CMAD never received notice of this; both documents had been submitted to the SAO in June 2013 and were posted on the state website. She immediately contacted Ryan Roberts and he agreed the hold was not in order. Ryan will have a letter sent to the treasurer, directing her to disburse the funds. The website has been updated with the policies reviewed and approved at January's meeting. Requests for the no-spray list have begun arriving. Trustee training is available via the state auditor office website (auditor.utah.gov) as well as the regional training, typically held in late March or April.

CMAD POLICY REVIEW & APPROVAL

Resolution 2014-01 (Trustee compensation, per diem, and reimbursement policy) was discussed. The proposal is to raise meeting compensation from \$25 to \$30 for attendance and the officer per diem from \$10 to \$12 per month. Tom felt the raise might encourage increased attendance at board meetings. Time put in on board business is over an hour.

Tom LaBau moved, and Deon Johnson seconded, that Resolution 2014-01, A Resolution Amending the Cache Mosquito Abatement District Board of Trustees Compensation and Per Diem, and Establishing a Reimbursement Policy, be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Nelson, Johnson, Spackman, Ricks, Tingey. Motion passed unanimously.

The PDMP (Pesticide Discharge Management Plan) was updated to include FourStar SBG as one of the pesticides used currently or in the past in mosquito abatement.

Tom LaBau moved, and Dave Wood seconded, that the PDMP be accepted with the updated information. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Nelson, Johnson, Spackman, Ricks, Tingey. Motion passed unanimously.

CAPITAL IMPROVEMENTS STRATEGIC PLAN (RESOLUTION 2014-02)

Terrie reviewed the updates to the strategic plan. There is no longer a shared building/land option with Bear River Health Department. The chemical storage buildings were purchased in 2012. Vehicle and equipment prices were increased to reflect current values. The Board was reminded that without the plan, there could be no funds reserved for capital improvement.

Darwin Pitcher moved, and Joe Hansen seconded, to approve Resolution 2014-02, A Resolution of the Board of Trustees of the Cache Mosquito Abatement District Updating and Adopting the Cache Mosquito Abatement District Five-Year Capital Improvement Plan [February 1, 2014 to December 31, 2018]. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Nelson, Johnson, Spackman, Ricks, Tingey. Motion passed unanimously.

BILLS

Terrie reported that she suspended the three phones not being used via the cellphone website. She will be able to reactivate them when the season begins and they are needed. This should result in a reduced monthly charge. The following bills were presented. Darwin Pitcher moved and Dave Gatherum seconded that the bills be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Nelson, Johnson, Spackman, Ricks, Tingey. Motion passed unanimously.

Maintenance	
Lowe's	\$9.98
Administrative	
Verizon (phone accessory)	\$31.97
Website hosting fee	\$216.00
Staples (supplies; used rebates)	\$9.51
legal notices	\$58.71
UMAA dues	\$350.00
Phones	\$149.89
Abatement	
Cocobear	\$1,672.00
Natular	\$17,364.00
Traps (5)	\$1,153.00
Building	
Questar	\$61.82
rent	\$1,000.00
Internet	\$25.00
Personnel	
admin	\$401.63
field ops	\$126.00
payroll liabilities	\$40.36
workers comp fee	\$204.14

LOGAN CITY DISCUSSION

Darwin said he hadn't pursued the issue since the discussion last month with Mr. Hamud. Bringing in Logan would likely lower the tax rate. The total cost of abatement in Logan (chemicals, surveillance, equipment, personnel, etc.) is unknown since the program is run as part of a larger department. Figures vary from \$8,000 to \$50,000. Tom said if CMAD does make a presentation to the city council, those numbers are needed. Otherwise, there'll be a lot of work for nothing. The pitch needs to be for superior service (GPS, surveillance, larvicide, adulticide, etc.), not simply lower cost. Darwin suggested contacting Gary Hatch (MAD-Davis manager) to see if he'd be willing to help.

ADDENDUM TO MANAGERS REPORT

Richard said the 2000 Ford pickup (193,000+ miles) sold for \$3,000. The old green Dodge has the liftgate on and will be kept primarily for that use. It has less than 100,000. The other 2000 Ford is used by the surveillance technician. The other pickups are all newer (2011 is the oldest).

ADJOURNMENT

Joe Hansen moved, and Dave Gatherum seconded, that the meeting be adjourned. The meeting was adjourned at 7:42 pm.

Prepared by /s/ Terrie L. Wierenga

Date 3/16/2014

Accepted: 3/27/14