

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, April 24, 2014, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 13 municipalities were present:

Darwin Pitcher, Lewiston
Bob Jepsen, Mendon
Dave Gatherum, Hyde Park
Dave Wood, Amalga
Kendon Godfrey, Clarkston
Elaine Nelson, North Logan
Raymond Smith, Richmond

Perry Spackman, Trenton
Tom LaBau, Hyrum
Kermit Price, Millville
Robert Mather, Smithfield
Deon Johnson, Providence
Joe Hansen, Cornish

Excused: Jeff Ricks, unincorporated; Scott Larsen, Nibley; Mike Peterson, Newton; Kevin Tingey, Wellsville.

Also present: Richard Rigby, Field Ops Manager, and Terrie Wierenga, Administrative Manager.

The meeting was called to order at 7:00 pm by chairman Elaine Nelson. The agenda was reviewed. Joe Hansen moved to strike #3, Financial Statements Review by CPA; Darwin Pitcher seconded. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Jepsen, Price, Nelson, Johnson, Smith, Mather, Spackman. Motion passed unanimously.

MINUTES

The minutes of the March 27, 2014 meeting were reviewed and discussed.

Robert Mather moved, and Deon Johnson seconded, that the minutes be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Jepsen, Price, Nelson, Johnson, Smith, Mather, Spackman. Motion passed unanimously.

MANAGERS REPORTS

Richard said that calibration day is May 1 down at Weber MAD. There haven't been any calls about mosquitoes yet. Matt and Greg will start larvicide activities May 5. The pickup supposedly ordered January 4 from Ken Garff (state contract vendor) never was. Richard met with Ken Garff's contract administrator on April 14, then contacted the state contract coordinator. There have been other complaints against this vendor. More people have been added to manage the contract at Ken Garff and they have put a rush on our pickup order. All of the chemical orders have arrived as well as the two ATVs. The winches and Herd Spreaders will be installed on the ATVs. Richard ordered a 55 gal drum of oil for the ATVs thus saving about \$2/quart.

Terrie reported that the trustee training had a date and location change that was sent out April 23—when it was originally scheduled. The new date is Tuesday, April 29, from 6:30 to 9:30

p.m. in the Distance Education Building at USU. She requested permission from the Board to purchase Adobe Acrobat. The Board asked that she check the state contracts first, then buy the software. A reporter from the *Herald Journal* called her earlier Thursday to see when the District would be starting abatement. Logan City had notified the paper they were starting next week so all abatement districts were being contacted. She gave them the information as well as described early season abatement. The District received a refund on Workers Compensation fees of \$215.

UMAA SPRING WORKSHOP

Richard and Terrie reported on the workshop. Eight employees and the USU intern attended the sessions. One thing learned was that the *Culex* mosquito feeds on baby birds; it's when the birds fly away from the nest that the mosquitoes transfer to humans. Terrie gave one of the presentations (GHS—Globally Harmonized System of chemical classification and labeling). Employee policies were reviewed in the travel to and from the workshop.

1ST QUARTER 2014 FINANCIAL REPORT

The financial report, including the capital projects fund, was reviewed. Richard said the owner of the Hyde Park the District is currently renting would want over \$600,000 for the building and land. The June meeting will be held there; Richard was asked to see the Board would be able to look through all six bays. Terrie was asked to find the tax records for the property.

Perry Spackman moved, and Tom LaBau seconded, that the financial report be approved.
Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Jepsen, Price, Nelson,
Johnson, Smith, Mather, Spackman. Motion passed unanimously.

BILLS

The following bills were presented. Darwin Pitcher moved and Joe Hansen seconded that the bills be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Jepsen, Price, Nelson, Johnson, Smith, Mather, Spackman. Motion passed unanimously.

Maintenance	922.78
Sears (impact wrench, sockets)	284.96
Home Depot	3.78
IPACO (sling)	36.50
Amazon (ramp)	172.66
Cache Honda (winch)	397.96
Home Depot	26.92
Administrative	
van rental	80.10
UMAA workshop	180.00
Staples (paper)	19.99
Post Office box rental (yr)	60.00
ULGT (treas. Bond)	126.00
ULGT (trustee bond)	100.00

Phones	162.12
Personnel	
admin	409.50
field ops	919.80
field - larvicide	307.78
field - fogger	380.00
field - surveillance	121.80
payroll liabilities	163.62
Workers comp	204.14
Trustee comp & mileage	1,611.24
officer per diem	138.00
Abatement	
Adapco (FourStar)	3,229.92
Adapco	23,725.71
Building	
Questar	38.22
rent	1,000.00
internet	25.00
Questar (due 4/30)	9.80
Rocky Mtn Power	38.22
Cap Imp	
ATVs	16,662.72

LOGAN CITY DISCUSSION

Darwin said the discussion seems to be stalled. The Board would like to move forward to set up a meeting with the Logan City Council and give a presentation on the benefits of joining CMAD. Since budget is already being addressed, it will be best to wait until July. Only some areas of Logan are impacted by high mosquito numbers.

ADJOURNMENT

Joe Hansen moved, and Deon Johnson seconded, that the meeting be adjourned. The meeting was adjourned at 7:51 pm.

Prepared by /s/ Terrie L. Wierenga

Date 5/12/2014

Accepted: 5/22/2014