

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 27, 2014, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 13 municipalities and the unincorporated area were present:

Darwin Pitcher, Lewiston	Perry Spackman, Trenton
Scott Larsen, Nibley	Tom LaBau, Hyrum
Dave Gatherum, Hyde Park	Kermit Price, Millville
Dave Wood, Amalga	Jeff Ricks, unincorporated
Kendon Godfrey, Clarkston	Deon Johnson, Providence
Elaine Nelson, North Logan	Joe Hansen, Cornish
Robert Mather, Smithfield	Bob Jepsen, Mendon

Excused: Mike Peterson, Newton; Raymond Smith, Richmond; Kevin Tingey, Wellsville.

Also present: Richard Rigby, Field Ops Manager, and Terrie Wierenga, Administrative Manager.

The meeting was called to order at 7:00 pm by Chairman Elaine Nelson. The agenda was reviewed. Tom LaBau moved to adopt the agenda; Darwin Pitcher seconded. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Jepsen, Price, Larsen, Nelson, Johnson, Mather, Spackman, Ricks. Nays: none. Motion passed unanimously.

MINUTES

The minutes of the February 27 meeting were reviewed and discussed. Terrie had some corrections to make: add the date to the meeting, change “updated” to “updates” in the paragraph on the Capital Improvement Strategic Plan, and delete the duplicate paragraph on the last page.

Joe Hansen moved, and Kendon Godfrey seconded, that the minutes be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Nelson, Johnson, Spackman, Ricks. Nays: none. Abstain: Jepsen, Larsen, Mather. Motion passed unanimously.

MANAGERS REPORTS

Richard said most of the chemicals have arrived. The pickup ordered in January should be arriving shortly. The RFP for the ATVs was awarded to Cache Honda Yamaha (lowest bid). Three new field employees have been hired and an intern from USU has contacted the District about working this summer. Richard and Terrie will meet with him on Saturday to review his school requirements and discuss the duties he'll have with CMAD.

Richard said there are a couple of parcels of land just to the north of the field operations site. There is a high water level and they are surrounded by hay. There are no utilities on either property. Scott said a mechanic located between Nibley and Hyrum will be selling a property with a shop and modular house sometime in the next couple of years. The shop is a steel building

with minimal insulation; the house could be used for offices, etc. Terrie reported that she asked Mark if he was interested in selling the building that CMAD is currently renting, and he is open to an offer.

Terrie reviewed the training opportunities for trustees; the state auditor’s office offers online trustee training as well as regional training. The training has been changed this year; instead of them coming to Logan, it will be via video conference. She reported on the UMAA directors meeting she attended via teleconference on March 7. Topics discussed were the spring workshop and the fall conference as well as the legislative session. She sent out a summary of the legislation that impacts mosquito abatement districts from UASD (Utah Association of Special Districts) that included comments from Sam Dickson, UMAA representative. Richard asked if he could rent a van for the trip to the workshop since we’ll likely have 9-10 people attending; the Board said yes.

WAGE RANGE DISCUSSION

Kermit would rather do away with this discussion now. It’s been on the agenda the last few meetings but not discussed. He’d rather see it addressed during the 2015 budget preparation discussions. The Board agreed that it will not appear on the agenda for now. Darwin said he looked at company job listings and many had the phrase “pay range: competitive.”

BILLS

Terrie presented the rental contract for the field operations site (210 N 3700 N, Units A-B, Hyde Park). Per Mark Lynne’s letter last December, the monthly rent will increase from \$900 to \$1,000.

Scott Larsen moved, and Darwin Pitcher seconded, to have Elaine Nelson as chair sign the contract. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Jepsen, Price, Larsen, Nelson, Johnson, Mather, Spackman, Ricks. Nays: none. Motion passed unanimously.

The following bills were presented. Joe Hansen moved and Dave Gatherum seconded that the bills be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Jepsen, Price, Larsen, Nelson, Johnson, Mather, Spackman, Ricks. Nays: none. Motion passed unanimously.

Maintenance	
Lowe's	\$14.98
Lowe's (returned item)	-\$9.98
Administrative	
Verizon (phone accessory)	\$31.97
Website hosting fee	\$216.00
Staples (supplies; used rebates)	\$9.51
legal notices	\$58.71
UMAA dues	\$350.00
Phones	\$149.89

Abatement	
Cocobear	\$1,672.00
Natular	\$17,364.00
Traps (5)	\$1,153.00
Abate	\$17,500.00
Building	
Questar	\$61.82
rent	\$1,000.00
Internet	\$25.00
Personnel	
admin	\$401.63
field ops	\$281.40
payroll liabilities	\$52.25
workers comp fee	\$204.14

LOGAN CITY DISCUSSION

Darwin said he hadn't pursued the issue; he did see a reference to 'abatement report' in the Logan Council agenda. He asked Terrie to follow up on the report. Richard reported that at least one Logan neighborhood was interested in the possibility of Logan joining CMAD.

ADJOURNMENT

Scott Larsen moved, and Bob Jepsen seconded, that the meeting be adjourned. The meeting was adjourned at 7:41 pm.

Prepared by /s/ Terrie L. Wierenga

Date 4/14/2014

Accepted: 4/24/14