

## **Cache Mosquito Abatement District Board of Trustees**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, June 26, 2014, at 7:00 pm at the field operations site (210 W 3700 N, Hyde Park). Representatives from 9 municipalities and the county unincorporated area were present:

Darwin Pitcher, Lewiston  
Dave Wood, Amalga  
Robert Mather, Smithfield  
Elaine Nelson, North Logan  
Raymond Smith, Richmond

Craig Rigby, Newton  
Scott Larsen, Nibley *arr. 7:14*  
Kevin Tingey, Wellsville  
Joe Hansen, Cornish  
Jeff Ricks, unincorporated

Excused: Kendon Godfrey, Clarkston; Dave Gatherum, Hyde Park; Tom LaBau, Hyrum; Bob Jepsen, Mendon; Deon Johnson, Providence; Kermit Price, Millville; Perry Spackman, Trenton.

Also present: Richard Rigby, Field Ops Manager, and Terrie Wierenga, Administrative Manager; Mark Lynne, Hyde Park (7:30 pm).

The meeting was called to order at 7:06 pm by Chairman Elaine Nelson. Craig Rigby was introduced as the new trustee from Newton. The agenda was reviewed. Joe Hansen moved to accept the agenda; Darwin Pitcher seconded. Ayes: Wood, Hansen, Pitcher, Nelson, Smith, Ricks, Tingey, Rigby, Mather. Motion passed unanimously.

### **MINUTES**

The minutes of the May 22, 2014 meeting were reviewed and discussed.

Jeff Ricks moved, and Dave Wood seconded, that the minutes be approved. Ayes: Wood, Hansen, Pitcher, Nelson, Smith, Ricks, Tingey, Rigby. Abstain: Mather. Motion passed unanimously.

Scott Larsen arrived.

### **MANAGERS REPORTS**

Richard reported that the season is going well. The pickup is in Utah but is still not at the dealer's. The Dodge pickup is the only vehicle that can't fit into the shop for the winter. Darwin asked how Kontrol is working; Richard said that the smaller droplet size (compared to malathion) means the motor runs quieter, leading to several comments received that people can no longer hear the fogger. Scott is concerned the fogger is going too fast. Richard explained that the fogger is calibrated to adjust the flow rate depending on the speed; if the driver is going above 20 mph, the fogger pump is shut off by the GPS controller and the unit beeps to notify the driver. Darwin couldn't tell if there'd been any decrease in mosquito numbers after the fogger went by in Lewiston. Scott and Darwin asked where the traps are located in their communities. Requests for special event fogging for July 4<sup>th</sup> activities were received from Lewiston and

Hyrum. Richard was contacted by Joel Hoyt, BRHD, to work with a Wyoming group at the Six Corners area on mosquito control. They were fogging in the middle of the day in a stiff breeze.

Terrie distributed the phone log. Raymond asked how the no spray request list works. When the no spray request is received, the address is put into the database and uploaded to the GPS unit. The log kept of the fogging route shows where the pickup travelled and when the fogging pump was on and off. When reviewing the financial statements draft presented at the May meeting, Terrie found some errors. She met with the CPA and they've been corrected. The report as well as the AUP (agreed upon procedures; legislative audit) has been uploaded to the state auditor's report site. Confirmation requests will be sent via email to the chief executive officer (Nelson) and chief financial officer (Price) before the reports will be accepted. The certified tax rate will be 0.000088, resulting in anticipated revenue of \$286,225. The increase from last year is due to new growth only. The DEQ (Department of Environmental Quality) contacted CMAD for the total acres treated with pesticide and will be sending an invoice for the UPDES permit (\$1,650).

**MEETING SCHEDULE**

The trustees discussed the monthly meeting schedule to see whether it was necessary or if some meetings could be dropped. The consensus is to keep the monthly schedule and make date changes only if needed.

**BILLS**

The following bills were presented. Darwin Pitcher moved and Joe Hansen seconded that the bills be approved. Ayes: Wood, Hansen, Pitcher, Larsen, Nelson, Smith, Ricks, Tingey, Rigby, Mather. Motion passed unanimously.

<b>Maintenance</b>	<b>\$1,301.36</b>
Valley Implement (washers)	27.31
O'Reilly (switch)	\$4.99
Valley Implement (hose clamps)	\$12.00
Parts Plus	\$6.41
Parts Plus	6.95
MSC (brake cleaning fluid)	55.48
Steve Regan (pumps)	252.26
Home Depot (ATV)	\$14.80
IFA (handgun)	\$10.64
Home Depot (ATV)	\$24.66
Glenn's Electric (extensions)	\$25.50
ESRI (maintenance contract)	\$400.00
CalRanch (tool bags, tie downs)	\$61.96
Smithfield Implement (wands)	\$42.84
O'Reilly (sunshade, cleaning fluids)	\$40.97
U-line (cargo boxes)	\$165.51
Firestone	\$149.08
<b>Phones</b>	<b>\$159.06</b>
<b>Surveillance</b>	<b>\$157.98</b>
Praxair	\$42.98
Elecddata (GPS card)	\$115.00

<b>Safety</b>	<b>\$238.96</b>
MSC (safety goggles & straps)	\$158.64
Image Matters (shirts)	\$80.32
<b>Training</b> (pesticide applicator lic)	<b>\$20.00</b>
<b>Adulticide</b> (Kontrol 30-30)	\$9,368.70
UMAA (calibrations)	\$80.00
<b>Office Supplies</b>	<b>\$471.31</b>
Staples (toner)	\$69.99
Amazon (Acrobat XI)	\$279.99
Staples (page holders)	\$13.79
Poster Solution (labor law poster)	\$32.94
Norton Internet Security (renewal)	\$74.60
<b>Insurance</b>	<b>\$5,396.40</b>
<b>Fuel</b>	<b>\$593.47</b>
<b>Building</b>	<b>\$1,083.73</b>
Mark Lynne	\$1,000.00
Internet	\$25.00
Rocky Mountain Power	\$46.21
Questar	\$5.33
Questar	\$7.19
<b>Personnel</b>	
Admin Mgr	\$362.25
Field Mgr	\$3,591.00
Larviciders	\$5,960.42
Foggers	\$3,517.78
Surveillance	\$218.23
Payroll Liabilities	\$1,044.20
Workers Comp	\$204.14

## OPERATIONS SITE

Mark Lynne, owner of the operations site, answered the trustees' questions about the land and building. Information on the costs of basic metal buildings (frame and metal casing; no insulation, etc.) ranged from \$100,000 to \$200,000. Several trustees don't want to become landlords (renting out extra building space). Consensus is to buy only the land that is needed to support the field operations site and put up a building that's large enough to house all vehicles and equipment plus the offices.

## ADJOURNMENT

Robert Mather moved, and Jeff Ricks seconded, that the meeting be adjourned. The meeting was adjourned at 7:57 pm. Trustees were given a tour of the facility and a demonstration of the Sentinel GPS system for larvicide and adulticide.

Prepared by /s/ Terrie L. Wierenga

Date 7/19/2014

Accepted: 7/29/2014