

**Cache Mosquito Abatement District  
Board of Trustees Meeting  
January 22, 2026**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, January 22, 2026, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 10 municipalities were present:

Joe Hansen, Cornish	Kim Hatch, Trenton	Kelly Neilson, Wellsville
Paul James, Hyrum	David Kunz, Providence	David Gatherum, Hyde Park
Kermit Price, Millville	Randy Feser, Nibley	Jeff Ricks, Unincorporated
David Wood, Amalga		

Excused: Joe Archer, North Logan; Duncan Greer, Richmond; Ned Simper, Lewiston  
Craig Rigby, Newton; Wade Campbell, Smithfield; Brian Myers, Mendon

Also present: Sierra Bradley, Clerk                      Richard Rigby, Manager

**MEETING CALLED TO ORDER AND ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chair Joe Hansen and roll call was recorded.

**ADOPT AGENDA**

The agenda was reviewed.

Paul James moved and David Wood seconded that the agenda be adopted. Ayes:  
Hansen, James, Price, Wood, Hatch, Kunz, Feser, Neilson, Gatherum, and Ricks.  
Nays: None. Motion passed unanimously.

**OATH OF OFFICE**

Newly appointed trustees and trustees who had completed their terms and been re-appointed for 2026 took the Oath of Office. Re-appointed trustee: Kim Hatch, Trenton

The oath was administered by Sierra Bradley, clerk.

**MINUTES OF PREVIOUS MEETING**

The minutes of the December 12, 2024 meeting were reviewed.

Paul James moved and Ned Dave Gatherum seconded that the minutes be approved.  
Ayes: Hansen, James, Price, Wood, Hatch, Kunz, Feser, Neilson, and Gatherum.  
Abstain: Ricks. Nays: None. Motion passed unanimously.

**RATIFY 2025 FRAUD RISK ASSESSMENT REPORT**

Sierra Bradley presented CMAD’s completed Fraud Risk Assessment report. She explained the scoring system and showed that CMAD is rated at a “low” risk level with 350 points

Dave Gatherum moved and Paul James seconded that the 2025 Fraud Risk Assessment be adopted as written. Ayes: Hansen, James, Price, Wood, Hatch, Kunz, Feser, Neilson, Gatherum, and Ricks. Nays: None. Motion passed unanimously.

### **REVIEW STATE-REQUIRED TRUSTEE TRAINING**

Sierra Bradley reviewed the trustee training requirements and walked through with the trustees the steps on how to get to the website and how to do their training.

### **MANAGER REPORTS**

Manager Richard Rigby reported that two ATVs and a new truck have been ordered. He will meet with ADAPCO this upcoming Monday. USU students are working on their prototype for their senior project. Richard will work this upcoming month on getting the word out for West Nile vaccination for horses.

Clerk Sierra Bradley reported trustees were handed out their compensation checks. Forms were handed out, including two annual forms that all trustees need to sign. We will do our Public Budget Hearing in October.

### **REVIEW AND APPROVE BILLS FROM THE DECEMBER 11, 2025 MEETING**

- Miscellaneous- \$121.17
- Office Supplies- \$50.00
- Travel & Training- \$28.92
- Maintenance Vehicle- \$309.88
- Maintenance Building- \$181.12

Paul James moved and Dave Gatherum seconded that the bills be approved from Dec 11<sup>th</sup> Meeting. Ayes: Hansen, James, Price, Wood, Hatch, Kunz, Feser, Neilson, Gatherum, and Ricks. Nays: None. Motion passed unanimously.

### **REVIEW AND APPROVE CURRENT BILLS: 01 Jan 2026 - 22 Jan 2026**

- Personal- \$3,974.98
  - Payroll Tax Liability \$302.95
  - Clerk \$347.34
  - Manager \$2,756.25
  - Workers, Adulticide \$0.00
  - Workers, Larvicide \$568.44
  - Workers, Surv/Custodial \$0.00
- Administration- \$3,442.06
  - Clerk Miles \$57.40
  - Office Equipment (Wi-Fiber, QB) \$169.00
  - Due UMAA \$364.00
  - Office Supplies \$62.07
  - Phones \$147.44
    - Verizon \$91.88
  - Verizon Connect \$55.56
  - Travel & Training \$543.43
  - Trustee Comp, Mileage, Officer Per Diem \$2,098.72
- Abatement- \$1,423.83
  - Maintenance Vehicle \$50.00
  - Maintenance Building \$0.00
  - Fuel \$91.43
  - Operations Site \$1,282.40
    - Hyde Park City \$89.79
    - Rocky Mountain Power \$599.27
    - Enbridge \$531.16
    - WM \$62.18

Dave Gatherum moved and David Wood seconded that the current bills be approved. Ayes: Hansen, James, Price, Wood, Hatch, Kunz, Feser, Neilson, Gatherum, and Ricks. Nays: None. Motion passed unanimously.

### **ELECTION OF OFFICERS FOR 2026**

CMAD Board of Trustees officer positions for 2026 were reviewed. Chair: Joe Hansen. Vice Chair: Paul James. Financial Officer: Kermit Price. Treasurer: Dave Gatherum.

Paul James moved and Dave Gatherum seconded that the CMAD Board of Trustees officers stay in place with a change in Vice Chair. Ayes: Hansen, James, Price, Wood, Hatch, Kunz, Feser, Neilson, Gatherum, and Ricks. Nays: None. Motion passed unanimously.

### **ADJOURNMENT**

Dave Gatherum moved and Paul James seconded that the meeting be adjourned. Ayes: Hansen, James, Price, Wood, Hatch, Kunz, Feser, Neilson, Gatherum, and Ricks. Nays: None. Motion passed unanimously

The meeting adjourned at 7:25 p.m.

Prepared by Sierra Bradley Date 22 January 2026 Accepted: 26 February 2026