

**Cache Mosquito Abatement District
Board of Trustees Meeting
September 28, 2023**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, September 28, 2023, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 9 municipalities were present:

Kim Hatch, Trenton	Craig Rigby, Newton	Jeff Ricks, Unincorporated
Craig Hidalgo, Clarkston	Don Sheffer, Richmond	Joe Archer, North Logan
Joe Hansen, Cornish	Tom Davis, Nibley	David Gatherum, Hyde Park

Excused: Jeff Nebeker, Providence; Kevin Tingey, Wellsville; Jon Wells, Smithfield;
Paul James, Hyrum; Kermit Price, Millville; Ned Simper, Lewiston; David Wood, Amalga;
Greg Taylor, Mendon;

Also present: Richard Rigby, Manager Sierra Bradley, Admin Manager

MEETING CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:03 p.m. by Chairman Joe Hansen and roll call was recorded.

ADOPT AGENDA

The agenda was reviewed.

Craig Rigby moved and Jeff Ricks seconded that the agenda be adopted. Ayes: Hatch, Hidalgo, Hansen, Rigby, Sheffer, Davis, Ricks, Archer, and Gatherum.
Nays: None. The motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the August 24, 2023 meeting were reviewed.

Craig Hidalgo moved and Craig Rigby seconded that the minutes be accepted. Ayes: Hatch, Hidalgo, Hansen, Rigby, Sheffer, Davis, and Archer.
Nays: None. Abstained: Jeff Ricks and Dave Gatherum. The motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby reported snow breaks for the roof will be installed by the end of next week. The season is all the done. One truck finishing up so as not to waste the Delta Guard.

Administrative Manager Sierra Bradley had nothing to report for this meeting.

BUDGET AND ORDINANCE 22-01

Ordinance 22-01 has been accepted with the numbers that have been submitted.

Preliminary Budget for 2024 it was proposed for Personnel a total of 105,464; Administration 58,400; Abatement 267,100; and Vehicles/Equipment 73,500. Making the grand total for the year 504,464.

Jeff Ricks moved and Craig Hidalgo seconded that the preliminary budget for 2024 be adopted.
 Ayes: Hatch, Hidalgo, Hansen, Rigby, Sheffer, Davis, Ricks, Archer, and Gatherum.
 Nays: None. The motion passed unanimously.

Board BBQ

We will hold the October meeting in Hyde Park at the shop with a BBQ for board members and employees. Joe Hansen has graciously volunteered to provide the steaks and then we will have a pot luck for the other food. The meeting will be at the normal 7 with the BBQ at 6.

REVIEW AND APPROVE BILLS: 25 Aug 2023 - 28 Sept 2023

Bills: 25 Aug 2023 - 28 Sept 2023			
Personnel	\$15,765.44	Administration	\$5,648.58
Payroll Tax Liability	\$1,120.33	Admin Manager Miles	\$56.16
Admin Manager	\$393.75	Office Equipment (Comcast, Computer, QB)	\$249.14
Manager	\$2,500.00	Office Supplies (Printer Ink)	\$429.88
Workers, Larvicide	\$5,413.88	Miscellaneous (Safety, Shipping, etc.)	\$239.84
Workers, Adulticide	\$5,533.74	Dues (UASD)	\$435.00
Workers, Surv/Custodial	\$779.51	Phones	\$345.06
		Google Cloud	\$12.00
		Verizon	\$277.66
Abatement	\$64,968.56	Verizon Connect	\$55.40
Maintenance	\$2.04	Premiums (Insurance, Bonding)	\$3,761.61
Lease/Purchase	\$60,575.71	Travel & Training (USAD)	\$115.00
Fuel	\$3,452.92	Workers Comp	\$16.89
Operations Site	\$937.89		
Hyde Park City	\$256.92	Vehicles/Equipment	\$0.00
Rocky Mountain Power	\$607.43		
Dominion Energy	\$8.75		
WM	\$64.79		

Craig Rigby moved and Joe Archer seconded that the bills be approved. Ayes: Hatch, Hidalgo, Hansen, Rigby, Sheffer, Davis, Ricks, Archer, and Gatherum.
 Nays: None. The motion passed unanimously.

ADJOURNMENT

Jeff Ricks moved and Dave Gatherum seconded that the meeting be adjourned. Ayes: Hatch, Hidalgo, Hansen, Rigby, Sheffer, Davis, Ricks, Archer, and Gatherum. Nays: None. The motion passed unanimously. The meeting adjourned at 8:07 p.m.

Prepared by: Sierra Bradley Date: September 29, 2023

Accepted: October 26, 2023