

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, October 24, 2013, at 7:00 pm in the Bear River Health Department conference room (655 E 1300 N, Logan). Representatives from 8 municipalities and the county unincorporated area were present:

Jeff Ricks, unincorporated
Dave Gatherum, Hyde Park
Tom LaBau, Hyrum
Elaine Nelson, North Logan
Gary Bates, Wellsville

Darwin Pitcher, Lewiston
Dave Wood, Amalga
Kermit Price, Millville
Joe Hansen, Cornish

Excused: Kendon Godfrey, Clarkston; Bob Jepsen, Mendon; Perry Spackman, Trenton; Mike Peterson, Newton. Absent: Raymond Smith, Richmond; Scott Larsen, Nibley; Robert Mather, Smithfield; Deon Johnson, Providence; .

Also present: Richard Rigby, Field Ops Manager; Terrie Wierenga, Administrative Manager.

The meeting was called to order at 7:00 pm by chairwoman Elaine Nelson. Dave W. moved, and Joe seconded, that the agenda be adopted; motion passed unanimously.

MINUTES

The minutes of the September 26, 2013 meeting were reviewed and discussed.

Tom moved, and Darwin seconded, that the minutes be approved; motion passed unanimously.

Ayes: Ricks, Pitcher, Gatherum, Wood, LaBau, Nelson, and Hansen; Abstain: Bates and Price.

MANAGERS REPORTS

Richard reported that there are three barrels of Kontrol 30-30 and six barrels of diluent oil left plus a few barrels of BVA larvicide oil. All other chemicals were used. Elaine asked him for his opinion on Kontrol vs. Malathion. He said it was hard to gauge this year. With the leap in the number of treehole mosquitoes (which are active day and night), there was a slight bump in number of calls reporting mosquito problems. At the UMAA conference, some districts have enough employees to trap every night to track population fluctuations; he'd like to do that here. An interesting paper was presented on the effect of fogging on bees. If the bees are flying when fogging occurs, they die. However, if they are on or in their hive, there is no effect. There's no residual effect, either. Most of the presentations will be made available on the UMAA site soon. He gave Terrie's presentation on GHS (globally harmonized system) since she was snowed in in South Dakota. He plans to winterize the foggers the foggers this weekend.

Terrie reported that the number of phone calls were lower this year. The ULGT sent a dividend check for \$783.75.

UMAA CONFERENCE REPORT

Richard didn't have anything else to add other than the conference was educational as always. There was some discussion about doing away with the trustee training session; that will continue.

LEGAL SERVICES RFP

There was only one proposal submitted despite several phone calls from firms interested in the RFP. Copies were distributed and the terms discussed. Several trustees would like to see an estimate of the number of hours for a project. Consensus was to enter into an agreement with Armknecht & Cowdell for one year. Terrie was directed to contact the firm to find out how many hours it would be to review the interlocal agreement. Under the terms, no work is done by the firm unless they are directed to do so by the Board.

Tom moved to accept the terms for one year at \$110/hr; motion failed for lack of a second.

Joe moved to accept the bid for one year contingent on getting a minimum/maximum estimate for reviewing the interlocal agreement for the CDA; Jeff seconded. Motion passed unanimously.

2014 BUDGET PREPARATION

A few items for the 2014 budget were presented: new computer for Terrie, update Quickbooks and Office; new traps; pickup; and 2 ATVs. A committee of Tom, Elaine, Richard, and Terrie was appointed to meet October 30 at 7:00 pm to prepare the tentative budget. Terrie will see if the BRHD conference room is available.

3RD QUARTER FINANCIAL REPORT

The 2013 3rd quarter financial report was reviewed. Terrie reported she learned a lot about how to record overdraft fees and returned checks.

Gary moved, and Tom seconded, to approve the report; motion passed unanimously.

BILLS

The following bills were presented. Tom moved, and Joe seconded, that the bills be approved. Motion passed unanimously.

Maintenance	\$137.04
Firestone	\$137.04
Adulticide	
London Fog (repair GPS)	\$730.60
Administration	
Staples	\$82.28

legal notice RFP	\$54.76
Telephones	\$136.23
Building	
rent + internet	\$925.00
Questar	\$5.33
Rocky Mountain Power	
Travel & Training	
UMAA hotel + 1 meal	\$331.38
UASD	\$245.00
registration	\$399.00
door prize	\$75.00
Fuel	\$1,147.72
Personnel	
Admin	435.00
Field Ops	1,520.00
Field Worker, larvacide	90.00
Field Worker, fogging	165.38
Surveillance Worker	42.50
Payroll liability	172.33
Workers Comp	197.66
Trustees comp & mileage	\$860.89
officer per diem	\$120.00

ADJOURNMENT

Dave G. moved, and Joe seconded, that the meeting be adjourned. The meeting was adjourned at 7:43 p.m.

Prepared by /s/ Terrie L. Wierenga

Date 11/3/2013

Accepted: 11/13/13