

**Cache Mosquito Abatement District  
Board of Trustees Meeting  
November 13, 2025**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, November 13, 2025, at 7:00 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 15 municipalities were present:

David Wood, Amalga	Duncan Greer, Richmond	Joe Hansen, Cornish
Kim Hatch, Trenton	Kermit Price, Millville	David Kunz, Providence
Paul James, Hyrum	Craig Rigby, Newton;	Jeff Ricks, Unincorporated
David Gatherum, Hyde Park	Craig Hidalgo, Clarkston	Wade Campbell, Smithfield
Ned Simper, Lewiston	Joe Archer, North Logan	Randy Feser, Nibley

Excused: Kelly Neilson, Wellsville; Brian Myers, Mendon

Also present: Sierra Bradley, Clerk Richard Rigby, Manager

**MEETING CALLED TO ORDER AND ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chairman Joe Hansen, and a roll call was recorded.

**ADOPT AGENDA**

The agenda was reviewed.

Wade Campbell moved, and Ned Simper seconded that the agenda be adopted. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Price, Rigby, Archer, Hansen, Kunz, Ricks, Campbell, Feser, and Hidalgo. Nays: None. Motion passed unanimously.

**OATH OF OFFICE**

Newly appointed trustee for Nibley, Randy Feser, took the oath of office.

The oath was administered by Sierra Bradley, clerk.

**MINUTES OF PREVIOUS MEETING**

The minutes of the October 23, 2025, meeting were reviewed.

Paul James moved, and Wade Campbell seconded that the meeting minutes be approved. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Price, Rigby, Archer, Kunz, Ricks, Campbell, Feser, and Hidalgo. Nays: None. Abstain: Hansen Motion passed unanimously.

**MANAGER REPORTS**

Manager Richard Rigby reported that he took the employees out for the annual end-of-year appreciation dinner. The annual Utah Mosquito Abatement Association conference that Sierra and he went to was beneficial. Richard gave a short presentation at the conference, providing a brief overview of the season. Most of the equipment is now winterized.

Clerk Sierra Bradley reported she attended the Utah Association of Special District conference in South Jordan, which was successful. New data and policy laws are being put in putting into effect, and so starting next year, employees will need to watch a 7-minute video for training.

**REVIEW AND APPROVE CURRENT BILLS: 23 Oct 2025 – 13 Nov 2025**

- Personal- \$4,388.18
  - Payroll Tax Liability \$313.44
  - Clerk \$981.23
  - Manager \$2,756.25
  - Workers, Adulticide \$0.00
  - Workers, Larvicide \$288.88
  - Workers, Surv/Custodial \$48.38
  - Administration- \$2,291.54
  - Clerk Miles \$54.60
  - Office Equipment (Wi-Fiber, QB) \$169.00
  - Due UASD \$1,144.00
  - Office Supplies \$8.57
  - Phones \$147.45
    - Verizon \$91.89
    - Verizon Connect \$55.56
- Travel & Training \$767.92
- Abatement- \$1,287.12
  - Maintenance Vehicle \$154.52
  - Maintenance Building \$0.00
  - Fuel \$262.02
  - Operations Site \$870.58
    - Hyde Park City \$89.79
    - Rocky Mountain Power \$588.74
    - Dominion Energy \$132.89
    - WM \$59.16
- Vehicles/Equipment- \$0.00
  -

Wade Campbell moved, and David Wood seconded that the bills be approved. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Price, Rigby, Archer, Hansen, Kunz, Ricks, Campbell, Feser, and Hidalgo. Nays: None. Motion passed unanimously.

**ADJOURNMENT**

Joe Archer moved, and Wade Campbell seconded that the meeting be adjourned. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Price, Rigby, Archer, Hansen, Kunz, Ricks, Campbell, Feser, and Hidalgo. Nays: None. Motion passed unanimously.

The meeting adjourned at 7:07 p.m.

Prepared by Sierra Bradley Date: 13 Nov 2025 Accepted: