

## **Cache Mosquito Abatement District Board of Trustees**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, May 28, 2015 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 14 municipalities and the unincorporated area were present:

Darwin Pitcher, Lewiston	Joe Hansen, Cornish
Ryan Arkoudas, Nibley	Raymond Smith, Richmond
Kendon Godfrey, Clarkston <i>arr. 7:30</i>	Jeff Ricks, unincorporated
Elaine Nelson, North Logan	Kevin Tingey, Wellsville
Craig Rigby, Newton <i>arr. 7:03</i>	Dave Wood, Amalga
Dave Gatherum, Hyde Park	Greg Taylor, Mendon
Perry Spackman, Trenton	Robert Mather, Smithfield
Deon Johnson, Providence	

Excused: Tom LaBau, Hyrum; Kermit Price, Millville.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager; Cecil Archibald.

The meeting was called to order at 7:00 pm by Chairman Elaine Nelson. The agenda was reviewed and amended to include the report from Matt Regen, CPA, on the 2014 financial statements compilation and AUP (agreed upon procedures) report. Joe Hansen moved, and Perry Spackman seconded, the agenda be adopted as amended. Ayes: Wood, Hansen, Gatherum, Pitcher, Taylor, Arkoudas, Nelson, Johnson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously. Craig Rigby arrived.

### **2014 FINANCIAL STATEMENTS COMPILATION AND AUP**

Matt Regen, CPA, presented the compilation and AUP reports for fiscal year 2014. The state continues to change the reporting requirements based on budget amount. For entities under \$750,000 revenue or expense, a financial statements compilation is required. This is not a 'true' review or audit but looks at the records. The focus from the state is on compliance. The District is in good shape financially. The capital improvements fund continues to increase for the purchase of land and buildings. The AUP also looks at compliance. Matt reviewed meeting minutes, policies, and notices of meetings as well as the monthly and quarterly financial reports. The District is in full compliance.

### **MINUTES**

The minutes of the April 23, 2015 meeting were reviewed and discussed.

Darwin Pitcher moved, and Robert Mather seconded, that the minutes be approved.  
Ayes: Wood, Hansen, Gatherum, Pitcher, Taylor, Rigby, Arkoudas, Nelson, Johnson,

Smith, Mather, Ricks, and Tingey. Nays: none. Abstain: Spackman. Motion passed unanimously.

### **MANAGERS REPORTS**

Richard reports that there's a lot of water standing from the rain received this month. The cool temperatures have helped keep the adult mosquito population down. Three workers have been larviciding for the last three weeks; the full team will start next week after school ends for the summer. The traps in the northern part of the District have been set up and the remainder will be put out. The rest of the larvicide and all of the adulticide will be delivered next week.

Two new herd spreaders are needed at an approximate cost of \$960. The current ones have worn out (in use since 2005). One of the workers had run over a sprinkler pipe and crushed it; the cost to replace it is \$130. Robert asked about liability insurance; the claim would cost more. The board agreed with purchasing the new spreaders and replacing the crushed pipe.

Some discussion on why honeybees are dying. Richard and Terrie said many requests for no fogging are from backyard beekeepers. Terrie said the EPA is proposing new guidelines for pesticide application that would bring others under the same restrictions as mosquito abatement districts. Deon asked if detention ponds are a problem; Richard said no, as long as the workers are aware of where they're located. Kendon Godfrey arrived.

Terrie said that there haven't been many calls or requests for no fogging yet. The Merit Badge Marathon went well. She gave a presentation on mosquito abatement as part of the Public Health badge. The website is not mobile friendly which could impact search rankings by the various search engines. It will take 10-12 hours to revamp the website (based on her experience from doing the same to a city website). The board agreed to approve the additional time. Terrie participated in the West Nile Virus conference call sponsored by the state Board of Health. All districts on the call report facing similar conditions: lots of water and larva. With the temperatures due to increase next week, there will be a huge hatch of nuisance mosquitoes. Districts in the southern part of the state are already seeing twice as many mosquitoes in traps as in previous years.

### **PROPERTY**

Jeff introduced Cecil Archibald, property owner of a possible site for the District. He answered questions from the trustees and discussed utilities, access, wetlands, and zoning. The parcel is currently residential but he will check on rezoning. Water and power are available; a septic tank is approved (but this was for a residence). Natural gas line and phone service are nearby. Some concern about having enough room for full loads to access property safely once building is in place. Cecil thanked the District for their efforts; he and his family are able to enjoy their backyard. Trustees reported on other sites they've noticed that might work.

### **BILLS**

The following bills were presented. Kevin Tingey moved and Joe Hansen seconded that the bills be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, Pitcher, Taylor, Rigby, Arkoudas, Nelson, Johnson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

<b>Maintenance</b>	<b>844.88</b>
Sam's Club	76.61
Staples	13.31
Valley Implement	11.88
Smith & Edwards	121.76
Lowe's	25.78
Steve Regan	142.95
Firestone	33.83
Firestone	33.83
Firestone	221.22
<b>Administrative</b>	
Verizon	159.89
ULGT	3.82
Richard Allsop	130.67
<b>Phones</b>	<b>286.12</b>
<b>Safety</b>	<b>1,060.89</b>
Image Matters	351.16
Smithfield Implement	183.03
Cache Honda Yamaha	74.76
Cabelas	403.25
<b>Fuel</b>	<b>48.69</b>
<b>Building</b>	<b>1,073.21</b>
Rocky Mtn Power	41.02
Questar	7.19
Mark Lynne	1,000.00
internet	25.00
<b>Personnel</b>	
Administrative Mgr	539.44
Field Ops Mgr	831.60
Field Worker, larvacide	1,956.52
Field Worker, fogging	218.93
Payroll liability	271.31
Workers Comp	228.29

## ADJOURNMENT

Joe Hansen moved, and Robert Mather seconded, that the meeting be adjourned. The meeting was adjourned at 7:55 pm.

Prepared by  /s/ Terrie L. Wierenga Date  06/16/15

Accepted:  6/25/2015