

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, January 22, 2015 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 15 municipalities and the county unincorporated area were present:

Darwin Pitcher, Lewiston
Tom LaBau, Hyrum
Kendon Godfrey, Clarkston
Elaine Nelson, North Logan
Jeff Ricks, unincorporated
Craig Rigby, Newton
Dave Gatherum, Hyde Park
Kevin Tingey, Wellsville

Perry Spackman, Trenton
Robert Mather, Smithfield *arr. 7:10*
Deon Johnson, Providence
Kermit Price, Millville
Scott Larsen, Nibley *arr. 7:10*
Dave Wood, Amalga
Greg Taylor, Mendon
Raymond Smith, Richmond

Excused: Joe Hansen, Cornish.

Also present: Terrie Wierenga, Administrative Manager; Ryan Arkoudas (Nibley will appoint as trustee at January 22nd city council meeting).

The meeting was called to order at 7:00 pm by Chairman Elaine Nelson. The new trustee (Greg Taylor, Mendon) and Nibley's representative (Ryan Arkoudas) were welcomed. The agenda was reviewed. Tom LaBau moved, and Kendon Godfrey seconded, the agenda be adopted. Ayes: Wood, Godfrey, Gatherum, LaBau, Pitcher, Taylor, Price, Rigby, Nelson, Johnson, Smith, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

MINUTES

The minutes of the December 17, 2014 meeting were reviewed and discussed. One correction on page 2: Tom LaBau seconded the motion to move to the public hearing for opening the 2014 budget.

Darwin Pitcher moved, and Deon Johnson seconded, that the minutes be approved as amended. Ayes: Wood, Godfrey, Gatherum, LaBau, Pitcher, Taylor, Price, Rigby, Nelson, Johnson, Smith, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

MANAGERS REPORTS

Richard Rigby was excused. Terrie Wierenga said that ULGT (Utah Local Governments Trust) notified her that workers comp fees would increase this year due to the higher payroll from 2014 as well as a rate adjustment based on job classification. The fee will increase from \$204 to \$228 per month.

She attended (by phone) the UMAA (Utah Mosquito Abatement Association) directors meeting held January 9. The spring workshop will be organized much the same as last year with breakout sessions for different groups—newbies, seasoned workers, managers, etc. Several districts are going with their own purchasing policy while others are adopting the 84-page policy from UASD (Utah Association of Special Districts). Not a lot of information on the upcoming legislative season other than there'll likely be a push to require all districts (not just those with an operating budget over \$500,000) to post on the state's Transparency website. There was a fair bit of discussion on the state lab and mosquito pool testing. It doesn't sound like there will be enough funding to continue the WNV tests beyond 2015. The RT-PCR method was demonstrated for the directors at the meeting and costs for getting it set up and consumables for a season were shared. After purchasing the machine (\$15K - \$45K), each mosquito tube pool would cost \$2-3 to run. That's substantially less than the state lab (about \$17 per tube). Several managers shared their biggest challenges from last year. The pasture mosquito hit several districts pretty hard. There was also the question of how to handle no-spray requests when all the neighbors around them want the fogging. Gary said he sends a letter to the no spray folks to let them know when WNV is detected and to inform them that the no spray zone has been shrunk to just their property lines, i.e. no buffer zone.

UASD reports on legislation that could impact local and special service districts. She receives these reports via email and asked if any of the trustees wanted to be added. Darwin Pitcher said he would like to receive the emails.

POLICY REVIEW/UPDATES

Terrie reviewed the CMAD policies and there are only a couple that need updated or revised. The PDMP (Pesticide Discharge Management Plan) needs to have FourStar products added in the section listing all pesticides used for abatement, both past and present. The procurement policy basically needs rewritten to comply with the “new” procurement code adopted by the legislature. Scott Larsen and Robert Mather arrived. UASD provided a template at the conference she attended in November but it's 84 pages long. She distributed the draft procurement policy she's been working on. Scott asked how time she's worked on it and for an estimate of how much longer. Terrie said she's put in about 12 hours researching, reviewing, and writing and estimates another four hours is needed.

ELECTION OF OFFICERS

Officer elections for 2015 were held. Terrie briefly reviewed the procedure according to the District bylaws.

Chairman: Elaine Nelson was nominated and accepted the nomination but said that North Logan city council had not voted yet on reappointing her to the Board. She was elected by unanimous show of hands (16).

Vice-chairman: Joe Hansen was nominated and elected by unanimous show of hands (16).

Treasurer: Kendon Godfrey, Kermit Price, and Perry Spackman were nominated. Voting results by show of hands: Godfrey, 12; Price, 3; Spackman, 1. Kendon Godfrey was elected as treasurer.

Financial Officer: Kermit Price was nominated and elected by unanimous show of hands (16).

2014 ANNUAL REPORT

Terrie distributed the annual report prepared by her and Richard and reviewed it for the trustees. She will send an electronic copy of the report. The report will not be sent to city and county councils; instead, the trustees from each entity are expected to report thereto.

4TH QUARTER 2014 FINANCIAL REPORT

Terrie presented the 4th quarter 2014 financial report. The purpose of capital improvements fund is to purchase land and construct needed buildings. No site has been selected; the Board is actively looking for an operations site to own instead of continuing to rent.

Perry Spackman moved, and Darwin Pitcher seconded, to approve the 4th quarter 2014 financial report. Ayes: Wood, Godfrey, Gatherum, LaBau, Pitcher, Taylor, Price, Rigby, Larsen, Nelson, Johnson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

BILLS

The following bills were presented. Tom LaBau moved and Scott Larsen seconded that the bills be approved. Ayes: Wood, Godfrey, Gatherum, LaBau, Pitcher, Taylor, Price, Rigby, Larsen, Nelson, Johnson, Smith, Mather, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

Workers Comp	228.29
Dues - UASD	364.00
Building	1,106.08
rent	1,000.00
internet	25.00
Questar	41.60
Rocky Mtn Power	39.48
Phones	167.98
Personnel	
admin	338.63
field ops	
payroll liability	25.90
Trustee comp & mileage	1,556.43
Officer per diem	144.00

ADJOURNMENT

Scott Larsen moved, and Kevin Tingey seconded, that the meeting be adjourned. The meeting was adjourned at 7:25 pm.

Prepared by /s/ Terrie L. Wierenga

Date 2/16/2015

Accepted: 2/26/2015