

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, February 26, 2015 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 14 municipalities were present:

Darwin Pitcher, Lewiston
Ryan Arkoudas, Nibley
Kendon Godfrey, Clarkston
Elaine Nelson, North Logan
Craig Rigby, Newton
Dave Gatherum, Hyde Park
Kevin Tingey, Wellsville

Joe Hansen, Cornish
Robert Mather, Smithfield
Deon Johnson, Providence
Kermit Price, Millville
Dave Wood, Amalga
Greg Taylor, Mendon
Raymond Smith, Richmond

Excused: Perry Spackman, Trenton; Jeff Ricks, unincorporated; Tom LaBau, Hyrum.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager.

The meeting was called to order at 7:00 pm by Chairman Elaine Nelson. The agenda was reviewed. Darwin Pitcher moved, and Joe Hansen seconded, the agenda be adopted. Ayes: Wood, Godfrey, Hansen, Gatherum, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Johnson, Smith, Mather, and Tingey. Nays: none. Motion passed unanimously.

MINUTES

The minutes of the January 22, 2015 meeting were reviewed and discussed.

Kendon Godfrey moved, and Robert Mather seconded, that the minutes be approved. Ayes: Wood, Godfrey, Gatherum, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Johnson, Smith, Mather, and Tingey. Nays: none. Abstain: Hansen. Motion passed unanimously.

MANAGERS REPORTS

Richard will start ordering the abatement chemicals. Prices in general are up about 10% over last year. He'll start getting the vehicles ready next month. The storage container (to store pesticides) will arrive tomorrow. The fogger with GPS unit has been ordered. One ATV needs a new radiator. Most, if not all, of last season's employees will return for 2015.

At the UMAA meeting, the topic continues to be the cost of WNV analysis for the mosquito pools. The association is still discussing what to do with the price projected to rise to \$17 per sample in 2016. They're looking into setting up two stations (one in northern UT and one in the south) for analyses.

Discussion was held on a forklift for the District. Kendon suggested renting one for the time it's needed, i.e. pesticide delivery. There are also several auctions in the region that offer forklifts. Robert asked if Richard had any feel for what the mosquito season will be like. Richard replied that it's hard to tell. Even if it's a dry year, finding where the mosquitoes are hatching is more of a challenge.

Terrie reported that Hyrum has received a request for annexation but since the parcel is in the county, there would be no impact on the District. Discussion was held on the certified tax rate with several trustees supporting keeping the tax rate constant from year to year and a few suggesting that it should increase with inflation. She spoke with Mark Lynne; he is willing to renew the rental agreement at the same terms for the next year.

POLICY REVIEW/UPDATES

Terrie presented a summary the proposed procurement policy (adapted from the UASD template). The procurement limits for various bids, quotes, etc. were agreed to; the Administrative Manager will serve as the Procurement Officer for purposes of the policy. She will make the changes and send out the full policy via email.

TRAINING

All trustees are expected to complete training from the state auditor within one year of their appointment. She distributed a sheet with links to the website for online training as well listed the options for training at the UMAA and UASD conferences and regional webinar training from SAO, Archives, and UASD staff. Trustees also need to give their oath; she will contact the county clerk to make arrangements for the oath.

BILLS

The following bills were presented. Joe Hansen moved and Darwin Pitcher seconded that the bills be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Johnson, Smith, Mather, and Tingey. Nays: none. Motion passed unanimously.

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|---------------------------|-----------------|
| Administrative | 257.77 |
| Staples (toner) | 79.99 |
| Staples (office supplies) | 79.78 |
| USPS | 98.00 |
| | |
| UMAA dues | 350.00 |
| | |
| Phones | 181.86 |
| | |
| Building | 1,101.19 |
| rent | 1,000.00 |
| internet | 25.00 |
| Rocky Mtn Power | 42.27 |
| Questar | 33.92 |
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|---------------------|--------------|
| Personnel | |
| admin | 448.88 |
| field ops | 537.60 |
| larvicider | 72.30 |
| payroll liabilities | 81.00 |
| Workers comp | 228.29 |
| | |
| | |
| Maintenance | 78.91 |
| Sears | 50.95 |
| Sam's Club | 27.96 |

ADJOURNMENT

Joe Hansen moved, and Kevin Tingey seconded, that the meeting be adjourned. The meeting was adjourned at 7:40 pm.

Prepared by /s/ Terrie Wierenga

Date 03/15/2015

Accepted: 03/26/2015