

## **Cache Mosquito Abatement District Board of Trustees**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 26, 2015 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 14 municipalities were present:

Darwin Pitcher, Lewiston	Joe Hansen, Cornish
Ryan Arkoudas, Nibley	Perry Spackman, Trenton
Kendon Godfrey, Clarkston	Jeff Ricks, unincorporated
Elaine Nelson, North Logan	Kermit Price, Millville
Craig Rigby, Newton <i>arr 7:08</i>	Dave Wood, Amalga
Dave Gatherum, Hyde Park	Greg Taylor, Mendon
Tom LaBau, Hyrum	

Excused: Robert Mather, Smithfield; Deon Johnson, Providence; Kevin Tingey, Wellsville; Raymond Smith, Richmond.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager.

The meeting was called to order at 7:00 pm by Chairman Elaine Nelson. The agenda was reviewed. Darwin Pitcher moved, and Joe Hansen seconded, the agenda be adopted. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Taylor, Price, Arkoudas, Nelson, Spackman, and Ricks. Nays: none. Motion passed unanimously.

### **MINUTES**

The minutes of the February 26, 2015 meeting were reviewed and discussed.

Ryan Arkoudas moved, and Darwin Pitcher seconded, that the minutes be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, Pitcher, Taylor, Price, Arkoudas, Nelson, Ricks. Nays: none. Abstain: Spackman, LaBau. Motion passed unanimously.

### **MANAGERS REPORTS**

Richard is continuing preparations for the season. One fogger is ready to go; Terrie has received a couple of calls complaining about mosquitoes. The mosquitoes are floodwater species that over-winter and are active during the day. Abate and Natular have been delivered; the rest of the chemicals will arrive later in April and May. One quote has come in for the new ATV. The platform for the tank and spreader is being built. He picked up the new trailer last Saturday. The seasonal employees from last year are all returning. An intern from USU's Public Health program will be helping Anne with speciation; a 20-hour field worker has been hired.

At the UMAA meeting, the main discussion was on the spring workshop (April 18). There will be nine employees attending from CMAD. Darwin asked when abatement will begin; Richard

said that typically he'll have workers start treating larva with Altosid around the first of May. He will need to order two herd spreaders this year. Craig Rigby arrived.

Terrie reported she's seeing an increase in calls as the season approaches. CMAD was asked to participate in a Merit Badge Marathon May 1 and 2. She will give a 30 min presentation three times to Scouts. Eight trustees had not taken the oath of office so she administered the oath to those present. She contacted the state tax commission to clarify the certified tax rate. If the District wishes to adopt a tax rate that is higher than that set by the state calculation, then the District needs to go through the Truth in Taxation procedure. The rate changes each year because it is set so as to give an entity the same amount of revenue as the prior year, adjusted for new growth.

### **POLICY REVIEW/UPDATES**

Terrie sent the procurement policy via email to the trustees for their review as well as a summary of the changes from the old policy.

Tom LaBau moved, and Kendon Godfrey seconded, to adopt the procurement policy (Resolution 2015-1, Resolution Adopting Purchasing Policy). Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Spackman, and Ricks. Nays: none. Motion passed unanimously.

### **PROPERTY**

The rental agreement for the Hyde Park facility is up for renewal March 31. The terms for the next year are the same (\$1,000 per month). Tom LaBau moved, and Joe Hansen seconded, to approve the rental agreement. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Spackman, and Ricks. Nays: none. Motion passed unanimously.

Trustees are encouraged to keep looking for property with or without a building. Several of the trustees reported on pieces they were aware of.

### **BILLS**

The following bills were presented. Dave Gatherum moved and Tom LaBau seconded that the bills be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Taylor, Price, Rigby, Arkoudas, Nelson, Spackman, and Ricks. Nays: none. Motion passed unanimously.

<b>Maintenance</b>	<b>\$438.77</b>
Cache Honda Yamaha	\$353.96
Beazer	\$28.94
Parts Plus	\$1.49
Home Depot	\$4.44
Home Depot	49.94
<b>Administrative</b>	
van rental	87.18
<b>Phones</b>	<b>\$224.09</b>

<b>Abatement</b>	<b>\$51,362.22</b>
Clarke (Natular)	\$16,782.22
Clarke (Abate)	\$34,580.00
<b>Building</b>	<b>\$1,091.17</b>
Questar	\$31.43
rent	\$1,000.00
Internet	\$25.00
Rocky Mountain Power	\$34.74
<b>Personnel</b>	<b>\$1,335.45</b>
admin	\$322.88
field ops	\$705.60
payroll liabilities	\$78.68
workers comp fee	\$228.29
<b>Capital Improvements</b>	<b>\$14,541.36</b>
Storage container	\$2,812.50
London Fog 18-20	\$10,949.86
Trailer	\$779.00

## ADJOURNMENT

Perry Spackman moved, and Joe Hansen seconded, that the meeting be adjourned. The meeting was adjourned at 7:27 pm.

Prepared by  /s/ Terrie L. Wierenga

Date  03/28/2015

Accepted:  4/23/2015