

Cache Mosquito Abatement District Board of Trustees Meeting June 22, 2023

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, June 22, 2023, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 11 municipalities were present:

Tom Davis, Nibley	Paul James, Hyrum	Ned Simper, Lewiston
David Gatherum, Hyde Park	Kermit Price, Millville	Greg Taylor, Mendon
Kim Hatch, Trenton	Jon Wells, Smithfield	Joe Archer, North Logan
Craig Hidalgo, Clarkston	Joe Hansen, Cornish	

Excused: Jeff Nebeker, Providence; Kevin Tingey, Wellsville; Jeff Ricks, Unincorporated; Don Sheffer, Richmond; Craig Rigby, Newton; David Wood, Amalga

Also present: Richard Rigby, Manager Sierra Bradley, Admin Manager

MEETING CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by Chair Joe Hansen and roll call was recorded.

ADOPT AGENDA

The agenda was reviewed.

Paul James moved and Craig Hidalgo seconded that the agenda be adopted. Ayes: Davis, Gatherum, Hatch, Hidalgo, James, Price, Wells, Hansen, Simper, Taylor Archer.
Nays: None. The motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the May 25, 2023 meeting were reviewed.

Dave Gatherum moved and Greg Taylor seconded that the minutes be approved. Ayes: Davis, Gatherum, Hatch, Hidalgo, James, Price, Wells, Hansen, Simper, Taylor Archer.
Nays: None. The motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby reported that due to inclement weather, we have yet to trap, but everything else is in full swing. The drone has flown over almost 60 acres. They bought a new computer to handle the drone software. Foggers are all running currently. One was struggling with running. At first, Richard thought it was a pump and was going to order a new one, but the current price is up to \$5000 compared to two years ago it was \$2500. They figured out the problem was something else, and it is now running. The weather has not been ideal for fogging due to excessive wind and rain and temperatures below 50 degrees at night.

Administrative Manager Sierra Bradley got together with Craig Hidalgo and went through each category in the budget and got the year-to-date totals. She also projected the year-to-end total to see where we are, and so we can get an idea of our spending. There are some categories that are projected to potentially be over budget, but for the most part, we are looking good to be within our reported budget. We took into account seasonal and annual expenses that have already been paid (for example, our insurance premium is an annual expense). If we make an insurance claim in drones since we went with ULGT our premiums will not go up. Sierra was going to look into workers comp and finish filing and possibly get a discount for attending a meeting. We are looking good for not going over budget for chemicals for this year. Richard and Sierra were able to put together a document from 2017 to now showing the rise in costs over the last 5 years. Chemicals alone have risen 23.5% in cost. The operation site was high because of the cold temperatures in January and February this year. We are waiting for our 2022 actuals to be able to compare to last year. We are going to need to look at a levy adjustment for upcoming years. There are a few categories that will have surplus funds that we can use in other places.

ROOF BRAKES ABOVE THE SHOP

Richard got two bids: one from Island Heights for \$2500 and another from Jason Noble, Cache Customs, for \$2880. Richard did call ULGT for an estimate to replace just the rain gutters. They said it would cost \$1300, so they gave us a check for \$871.90 after our deductible of \$1000. Cache Customs will already be there to fix the rain gutters so after they do both the gutters and the roof brakes, it will come to about \$3308.

Craig Hidalgo moved and Paul James seconded that we move forward with Cache Customs to repair the rain gutters and roof brakes above the shop. Ayes: Davis, Gatherum, Hatch, Hidalgo, James, Price, Wells, Hansen, Simper, Taylor Archer.
Nays: None. The motion passed unanimously.

BUDGET AND ORDINANCE 22-01

This item was moved to be discussed in July's monthly meeting.

Craig Hidalgo moved and Jon Wells seconded that this item be moved to next month's meeting. Ayes: Davis, Gatherum, Hatch, Hidalgo, James, Price, Wells, Hansen, Simper, Taylor Archer.
Nays: None. The motion passed unanimously.

REVIEW AND APPROVE BILLS: 26 May 2023 - 22 June 2022

Personnel		Administration	
Payroll Tax Liability	\$12,177.47	Admin Manager Miles	\$12,606.90
	\$859.80		\$79.85
Admin Manager	\$555.19	Office Equipment (Comcast, Quickbooks)	\$248.96
Manager	\$2,500.00	Website	\$1,440.00
Workers, Larvicide	\$5,930.75	Dues (AMCA)	\$155.00
Workers, Adulticide	\$2,262.73	Office Supplies (Postage Stamps)	\$63.00
Workers, Custodial	\$69.00	Phones	\$562.48
		Google Cloud	\$12.00
		Verizon	\$550.48
Abatement	\$47,073.81	Travel & Training (Applebee's/Lee's)	\$79.60
Adulticide Supplies (Veseris)	\$23,522.88	Premiums (Insurance, Bonding)	\$9,978.01
Larvicide Supplies (Clarke)	\$20,327.40		
Maintenance	\$2,126.22	Vehicles/Equipment	\$11,899.91
Fuel	\$252.67	Handhelds (Verizon Connect, ESRI)	\$1,601.40
Operations Site	\$844.64	Drones	\$1,278.91
Hyde Park City	\$142.45	Pickup Trucks	\$9,020.12
Rocky Mountain Power	\$465.51		
Dominion Energy	\$205.68		
Hyde Park Irrigation	\$31.00		

Paul James moved and Joe Archer seconded that the bills be approved. Ayes: Davis, Gatherum, Hatch, Hidalgo, James, Price, Wells, Hansen, Simper, Taylor Archer.
 Nays: None. The motion passed unanimously

ADJOURNMENT

Greg Taylor moved and Tom Davis seconded that this item be moved to next month's meeting. Ayes: Davis, Gatherum, Hatch, Hidalgo, James, Price, Wells, Hansen, Simper, Taylor Archer
 Nays: None. The motion passed unanimously. The meeting adjourned at 7:45 pm.

Prepared by: Sierra Bradley Date: June 23, 2023

Accepted: July 27, 2023