

**Cache Mosquito Abatement District
Board of Trustees Meeting
November 12, 2020**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, November 12, 2020 at 7:00 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Current Covid-19 restrictions were followed, including social distancing and mandatory face masks. Representatives from 9 municipalities were present:

Craig Hidalgo, Clarkston	David Gatherum, Hyde Park	Kermit Price, Millville
Craig Rigby, Newton	David Wood, Amalga	Kim Hatch, Trenton
Darwin Pitcher, Lewiston	Joe Archer, North Logan	Paul James, Hyrum

Excused:	Curtis Wall, Smithfield	Jeff Ricks, Unincorporated
	Dan Richins, Richmond	Joe Hansen, Cornish
	Deon Johnson, Providence	Kevin Tingey, Wellsville
	Greg Taylor, Mendon	Nibley trustee, currently unnamed

Also present: Debbie Mays, Administrative Manager
Richard Rigby, Manager

ADOPT AGENDA

The meeting was called to order at 7:05 p.m. by Financial Officer Kermit Price. The agenda was reviewed.

David Gatherum moved and David Wood seconded that the agenda be adopted. Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Wood. Nays: None. Motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the October 22, 2020 meeting were reviewed.

Paul James moved and Joe Archer seconded that the minutes be approved. Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Wood. Nays: None. Motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby updated us on how work is progressing on the new buildings. Work was delayed for a bit with a structural question that is now resolved, and they are moving forward again. Richard also reports the fogger which was giving him problems in the summer is running fine now, so he decided to wait until spring and see how it is working then.

Debbie Mays provided the Administrative Manager report which includes this month's bills, our 2020 financial position, an update on construction expenses, and the final version of the 2021 proposed budget.

REVIEW AND APPROVAL OF 2021 PROPOSED BUDGET

The proposed 2021 budget was reviewed in preparation for the public hearing next month, with final approval scheduled after the public hearing.

Paul James moved and Craig Hidalgo seconded that the proposed 2021 budget be approved.

Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Wood. Nays: None.

Motion passed unanimously.

BILLS

This month's bills were reviewed:

Personnel

Payroll Tax Liability \$208.99

Wages

Administrative Manager \$601.49

Manager \$2,060.00

Website Manager \$70.24

Administration

Administrative Manager Mileage \$46.00

Phones

Google Cloud \$12.00

Verizon \$705.66

Travel & Training (Beehive Grill emp.) \$370.71

Trustee Comp, Miles, Off. Per Diem

Kim Hatch, Oct meeting attendance \$50.70

Abatement

Fuel \$224.62

Operations Site

Building + Internet \$1,025.00

Rocky Mountain Power \$181.50

Dominion Energy \$7.95

Craig Rigby moved and Darwin Pitcher seconded that the bills be approved. Ayes:

Archer, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Wood. Nays: None.

Motion passed unanimously.

ADJOURNMENT

Joe Archer moved and David Gatherum seconded that the meeting be adjourned. The meeting was adjourned at 7:18 p.m.

Prepared by Debbie Mays Date 11/12/2020

Accepted: 12/10/2020