

**Cache Mosquito Abatement District
Board of Trustees Meeting
September 24, 2020**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, September 24, 2020 at 7:01 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Restrictions due to the coronavirus were followed, including social distancing and encouragement to wear face masks. Representatives from 13 municipalities were present:

Craig Hidalgo, Clarkston	Darwin Pitcher, Lewiston	Kermit Price, Millville
Craig Rigby, Newton	David Gatherum, Hyde Park	Kevin Tingey, Wellsville
Curtis Wall, Smithfield	David Wood, Amalga	Kim Hatch, Trenton
Dan Richins, Richmond (arrived 7:03)	Joe Archer, North Logan	Paul James, Hyrum
	Joe Hansen, Cornish	

Excused:	Deon Johnson, Providence	Jeff Ricks, Unincorporated
	Greg Taylor, Mendon	Nibley trustee, currently unnamed

Also present: Debbie Mays, Administrative Manager
 Richard Rigby, Manager

AGENDA

The meeting was called to order at 7:01 p.m. by Chair Joe Hansen. The agenda was reviewed.

David Wood moved and Darwin Pitcher seconded that the agenda be adopted. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, James, Pitcher, Price, Richins, C Rigby, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the August 27, 2020 meeting were reviewed.

Paul James moved and Joe Archer seconded that the minutes be approved. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, James, Pitcher, Price, Richins, C Rigby, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby updated us on the progress of preparations at the building site and said things are going well. He also mentioned there wasn't enough time for a groundbreaking ceremony but hopes to have a public open house when the building is complete. Richard reports that tonight is the last night of the season for fogging, other than if we get a special request. He will now focus on maintenance and winterization efforts, and told us 3 of the trucks need new tires. Richard said the 5-year average for mosquito counts is about 16,500 per year. This season was low at about 13,000 with last season being high at 23,000.

Debbie Mays discussed her Administrative Manager report with information about this month's bills as well as our financial position thus far for 2020. She spoke about some of the details of working with Zions Bank on the Lease/Purchase agreement, including engaging an attorney to sign off on it. If a resolution is approved this evening by the CMAD trustees, the bank plans to close on the agreement tomorrow, September 25, 2020.

The budget committee met this evening at 6:30 p.m. before our regular meeting at 7 p.m. Volunteers include Joe Hansen, Kermit Price, David Wood, and Joe Archer, who have served on the committee in the past, as well as employees Richard Rigby and Debbie Mays. A preliminary 2021 budget was worked out, and discussion will continue via email among members of the budget committee. The final version of the proposed budget will be discussed during our regular October board meeting, with possible approval that same evening.

RESOLUTION ON ZIONS BANK LEASE/PURCHASE AGREEMENT

A copy of the proposed Zions Bank lease/purchase agreement was emailed to all trustees prior to our meeting this evening. Discussion was held concerning it.

Paul James moved and Kevin Tingey seconded that a resolution on the Zions Bank lease/purchase agreement be approved. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, James, Pitcher, Price, Richins, C Rigby, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

BILLS

This month's bills were reviewed:

Personnel

Payroll Tax Liability \$664.37

Wages

Administrative Manager \$573.35
 Manager \$2,060.00
 Website Manager \$70.24
 Workers, Adulticide \$2,457.88
 Workers, Larvicide \$3,283.00
 Workers, Surveillance \$240.00

Administration

Administrative Manager Mileage \$38.53

Phones

Google Cloud \$12.00
 Verizon \$407.82

Trustee Comp, Mileage, Officer

Kim Hatch, Aug meeting attendance \$50.70

Abatement

Surveillance Supplies (38 Lab Tests) \$570.00

Fuel \$1,935.94

Maintenance

PowerSports Plus (radiator asy) \$243.44
 Ethan's Automotive (oil 2018 Ford) \$46.58
 Napa (fuel additive) \$24.94

Operations Site

Building + Internet \$1,025.00
 Rocky Mountain Power \$61.42
 Dominion Energy \$7.22
 UPDES Permit \$1,650.00

Darwin Pitcher moved and Kevin Tingey seconded that the bills be approved. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, James, Pitcher, Price, Richins, C Rigby, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

ADJOURNMENT

Joe Archer moved and David Wood seconded that the meeting be adjourned. The meeting was adjourned at 7:44 p.m.

Prepared by Debbie Mays Date 9/24/2020

Accepted: 10/22/2020